

# Traffic On Site RA

<b>School / Department</b> Stafford Hall School	<b>Person who carried out the assessment:</b> Lee Stockhill	<b>Date of assessment:</b> 29.01.2024		<b>Date of previous assessment:</b> 05.09.22	<b>Review date:</b> 07.09.24	<b>Number of pages:</b> 3
<b>Nature of activity:</b> Traffic on site	<b>Location of activity:</b> Stafford Hall School	<b>Date of inspection visit:</b> On site, N/A		<b>Persons involved in assessment:</b> Staff and participants	<b>Staff ratio:</b> 2:1	
<b>Hazard Area/Activity</b>	<b>Persons at Risk</b>	<b>Significant risks to Health &amp; Safety</b>	<b>Risk Level</b>	<b>Controls</b>		<b>Post Control Risk Level</b>
Vehicle collision Pedestrian Other vehicles	Students Staff	Damage to vehicle Injury Illness	<b>HIGH</b>	<ul style="list-style-type: none"> <li>When transport by car is essential, parents and visitors are encouraged to park well away from the school entrance.</li> <li>Members of staff should endeavor to reverse into parking spaces each morning. This will eliminate any reversing maneuvers during school hours if staff needs to leave the school for any reason. If members of staff leave during working hours, safe maneuvers should be monitored by another colleague if other persons are in the vicinity of the car park.</li> </ul>		<b>LOW</b>

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Vehicles striking stationary objects	Students staff	Damage to vehicle Damage to object	<b>HIGH</b>	<ul style="list-style-type: none"> <li>Car parks are laid out in a safe manner and <b>parking bays lined</b> out. All staff are familiar with the car parks.</li> </ul>	<b>LOW</b>
Weather conditions effecting car park conditions	Students Staff	Slip, trip, fall	<b>HIGH</b>	<ul style="list-style-type: none"> <li>Weather conditions are assessed on a regular basis and school grounds staff will ensure the gritting procedure is implemented during periods of snow and ice.</li> </ul>	<b>LOW</b>
Collison between students and vehicles	Students	Serious injury Illness Death	<b>HIGH</b>	<ul style="list-style-type: none"> <li>Students always monitored</li> <li>No students allowed on the road</li> <li>Students to stay out of the car park</li> <li>Staff on duty points at Start and finish of the school day, break and lunch times.</li> </ul>	<b>LOW</b>
School receiving packages	Students Delivery drivers	Damage to packages Leak of data Serious injury	<b>HIGH</b>	<ul style="list-style-type: none"> <li>Delivery drivers report to reception</li> <li>Where possible deliveries will be made before 9am and after 3pm.</li> <li>Packages to be handed to reception only</li> <li>Staff to make sure students are not in the car park when deliveries are being made.</li> </ul>	<b>LOW</b>

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To be completed by the manager undertaking the risk assessment

Name: Lee Stockhill

Job Title: Senior Leader

Signature:

Date: 04.09.23

To be completed by the Senior Manager

I consider this risk assessment to be suitable and sufficient to control the risks to the health and safety of both employees undertaking the tasks involved and any other person who may be affected by the activities.

Name: Mr A. Medlock

Job Title: Head of School

Signature:

Date: 29/01/2024

NB – if senior managers do not agree that the risk assessment is suitable and sufficient then the assessment must be revised.